

Indian Association of Secretaries and Administrative Professionals

CIRCULAR

Affiliated to: Association of Secretaries and Administrative Professional in Asia-Pacific

## **MAY 2021**

Dear Members,

The pandemic has changed every aspect of our lives, bringing in new challenges in one's personal and professional life.

Today cost reduction and multitasking plays a key role. The role of an Executive Assistant, HR professional and Admin Personnel is extended to that of an Event Planner as company celebrations, team gathering and customer interfaces are held virtually which in the long run may be held in-house

A successful event requires a wealth of skills, from a knack for detailed planning to high level multitasking during event execution. Not everyone has the capacity to sniff out the details or solve problems during chaos.

Ms. SuchitaKudale-Motwani, Founder & Director of Entre Nous Experiences Pvt. Ltd., has a legacy of 24 years building overwhelming relationships in the fast growing Events Industry. A Master Class conducted by MsSuchita wherein she shared her experiential knowledge in this field.

For some, this could even be a stepping stone to your career change.

**BEROZE DIVECHA** CHAIRPERSON

**MONICA DSOUZA** HON. SECRETARY